

**APPLICATION FOR DISTRICT SUPERINTENDENT
EASTERN SUFFOLK BOCES, PATCHOGUE, NEW YORK**

DIRECTIONS:

1. Please complete and sign the application form and forward it, with your letter of application, to the address below. Do not indicate "see attached vita or materials" on the application form. However, you are invited to provide any additional information which will assist us in our evaluation.
2. Please be certain to answer the essay questions. Attach answers to the completed application.
3. Provide three references, sent by the references themselves, to the address below.
4. Have your college Placement Office forward your credentials and/or official graduate transcripts immediately.
5. Please forward a copy of your School District Administrator (SDA) or School District Leader (SDL) certification, or evidence that one is obtainable.
6. Applicants are asked not to contact members of the Board except as they may be requested to do so.
7. Mail completed application and essay answers by Friday, March 2, 2012 to:

Mr. Raymond Fell, Search Consultant
Eastern Suffolk BOCES
P.O. Box 454
Medford, NY 11763

BACKGROUND INFORMATION (Please type or print neatly in black ink.)

Name _____

Home Address _____ Zip Code _____

Home Telephone _____ Email Address _____

Business Address _____ Zip Code _____

Business Telephone _____ Cell Number _____

Enrollment of Your School District _____ Your Annual Budget _____

Number of People Reporting to You _____ Present Salary _____

Certificates Held _____

BOCES Supervisory District _____

PROFESSIONAL EDUCATION

	Institution	Major	Minor	Degree	Date
Undergraduate	_____	_____	_____	_____	_____

Graduate	_____	_____	_____	_____	_____
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EMPLOYMENT RECORD

Please supply a complete list of full-time experience. List most recent experience first.

Position	Organization	Size	Dates

REFERENCES

Please list the names of five people who know of your professional work and qualifications. Be sure to include the names of at least two school board members.

Name	Position	Address	Office Phone	Home Phone

I have requested my placement file and/or official graduate transcripts be forwarded from: _____

_____ Institution(s)

Signature _____ Date _____

ESSAY (Please answer the questions below and attach to completed application.)

The District Superintendent’s position, as created by the Eastern Suffolk BOCES Board, requires strong communication and leadership skills. The District Superintendent represents the interests of the 51 component school districts in eastern Suffolk County to the Commissioner of Education, and in turn, the District Superintendent communicates the interests of the Commissioner to those school districts.

1. Describe your work history in such a way that you address experiences that qualify you for this position.
2. How would you approach joining a seasoned administrative team with many years of experience in the agency?
3. What strategies would you employ to bring input from the region to the Commissioner’s office?